



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NESS WADIA COLLEGE OF COMMERCE, PUNE
Name of the head of the Institution		Dr. Girija Shankar
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02026167024
Mobile no.		9420228017
Registered Email		nesswadiacollege@gmail.com
Alternate Email		iqacnwcc1969@gmail.com
Address		19, Late V. K. Joag Path, Bund Garden
City/Town		Pune
State/UT		Maharashtra
Pincode		411001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Ramdas B. Sonawane
Phone no/Alternate Phone no.	02026160909
Mobile no.	9420228017
Registered Email	sonawaneramd@gmail.com
Alternate Email	ramdas.sonawane@nesswadiacollege.edu.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://nwcc.mespune.org/wp-content/uploads/2021/12/NESS-AQAR-2018_19.pdf">http://nwcc.mespune.org/wp-content/uploads/2021/12/NESS-AQAR-2018_19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://nwcc.mespune.org/wp-content/uploads/2021/12/Academic-Calendar-2019-20.pdf">http://nwcc.mespune.org/wp-content/uploads/2021/12/Academic-Calendar-2019-20.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.10	2014	05-May-2014	04-May-2019

### 6. Date of Establishment of IQAC

24-Apr-2003

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Late Prin. Dr. B.S. Bhanage Memorial National	28-Feb-2020 2	110

seminar on Changing Paradigms in Commerce and Business Education		
National Webinar on Development of MOOCs	15-May-2020 1	177
National Level online Faculty Development Programme on Contemporary Trends in Commerce	18-May-2020 5	200
Nirbhay Kanya Abhiyan	17-Jan-2020 1	120
Workshop on Translation as Career	02-Mar-2020 2	37
Dr. M. R. Jaykar Employability Skills Programme	12-Oct-2019 84	60
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. R. B. Sonawane	Travel Grant	UGC New Delhi	2018 11	111069
Dr. D. V. Wayal	Aspire	SPPU Pune	2019 730	95000
Dr. D. V. Wayal	Minor Project	ICSSR, New Delhi	2018 365	120000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Instituted apprenticeship embedded Three Year Degree Programme BBA in Retail Operations

Organized National Webinar on Development of MOOCs

Organized Online Faculty Development Programme on Contemporary Trends in Commerce

Conducted Dr. M. R. Jaykar Employability Skills Programme jointly with SPPU, Pune

Organized Late Prin. Dr. B.S. Bhanage Memorial National seminar on Changing Paradigms in Commerce and Business Education

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Upgradation and expansion of Computer Laboratory	completed expansion work of computer laboratories
To conduct skill enhancement programme	Conducted Dr. M. R. Jaykar Employability Skills Programme jointly with SPPU, Pune
Examination reforms	OMR software is purchased to conduct multiple choice objective tests
To institute skill based degree programme	Three Year apprenticeship embedded degree programme BBA in Retail Operations in instituted
To organise national conference/seminar	Organized Late Prin. Dr. B.S. Bhanage Memorial National seminar on Changing Paradigms in Commerce and Business Education
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC	10-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	30-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>A. Vridhhi The college uses Management Information System "Vridhhi" which helps to manage various administrative activities of the college efficiently. Following modules of this MIS are functioning: 1. Admission: Admissions for all courses including UG and PG are carried out through Vridhhi ERP software. It helps in preparing Merit lists and filling admission forms. It stores and retrieves all academic and personal information of students. This software helps to generate all kinds of required reports. 2. Results: Results of all the first year of UG courses are also prepared through Vridhhi ERP software in stipulated time. B. Biometric attendance The attendance of all employees is maintained through biometric method. C. Tally ERP 9.0 Finance and Accounts: Maintenance of college accounts, income and expenditure details, Salary of Employees, Income Tax, Provident Fund and DCPS of staff are carried out through Tally 9.0 software. D. SOUL Software Library: Library management system maintains all the bibliographic record along with Hand books, Magazines, Web OPAC.</p>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The vision of Ness Wadia college of commerce is to enable the students to acquire qualitative and value-based learning, in commerce and business studies, by blending creativity, curiosity and communication, with an aim to bring about a desirable socio- economic transformation of the nation and the world. The journey in effective implementation of the curriculum begins with appointment of expert and qualified faculty members. The college follows the guidelines and

rules framed by the UGC and SPPU in appointment of the staff members and distribution of workload given to them to ensure quality in teaching and learning process. Ness Wadia College being a college affiliated to the Savitribai Phule Pune University, Pune follows the syllabus and curriculum framed by the affiliating university. The program outcome, program specific outcome and course outcome are defined in the curriculum prescribed by the affiliating university. In 2020 the onset corona pandemic changed the way the staff members delivered the curriculum. Numerous peer learning sessions on online teaching were conducted by the college to enable and empower the teachers to effectively deliver and complete the pending curriculum thereby ensuring education of the students is not hampered due to the pandemic. As important is the designing of the program outcome, program specific outcome and course outcome so is assessment of the same by various ways and means. The staff members conduct both formative and summative assessments of the students to measure the course outcomes and to gauge if the learning objectives have been met. These assessments are done in various forms like assignments, presentations, class tests, case study etc. To ensure that students' academic performance is measured and monitored effectively in tune with the vision of the college. For assessing the program outcomes and program specific outcomes have been achieved or not the college takes feedback from the outgoing students and also feedback is taken from the companies which recruit the students in college to assess if the program has been able to deliver the desired outcomes. The mission of the college is to strive to maintain quality and rigour in a curriculum which is market oriented and contemporary with an industry academia interface and the requisite skill sets at the same time make the learning value based, encourage students to hone their creativity and bring about their holistic development. Thus to achieve this mission the college has a MOU with professional bodies and learning partners to impart add-on courses beyond the syllabus. Also various guest lectures of industry experts and visits to companies are organised to give students practical insight to the contents in the syllabus. Above all the college has multiple activity cells in which the students are encouraged to participate and lead to hone their creativity and bring about a holistic development. The system to monitor the implementation of the curriculum is micromanaged at the department level. Head of each Department monitors the staff members to assess the pedagogy, syllabus completion and curriculum delivery of his/her department members.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Employability Skills Programme	Nil	12/10/2019	84	Employability	Skill Development

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	Retail Operations (Apprenticeship Embedded)	01/07/2019
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BCom	Nil	01/07/2019
BBA	Nil	01/07/2019
BBA	International Business	01/07/2019
BBA	Computer Applications	01/07/2019
BBA	Retail Operations	01/07/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Introduction to Cyber Security	05/08/2019	120
Human Right	05/08/2019	120
ICICI E-Learning Course Foundaton of Banking	19/08/2019	98
Spoken English	01/07/2019	29
Business English	01/07/2019	27
French	01/07/2019	25
German	01/07/2019	22
Business Administration	20/01/2020	111
Professional Skills Development Program	21/08/2019	94
Data Analytics using Excel and R	20/01/2020	157
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Nil	90
MCom	Nil	2
BBA	Nil	52
BBA	IB	24
BBA	CA	13
BBA	RO	27
BVoc	Banking, Finance and Insurance with Actuarial Studies	50
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Feedback promotes growth and development of an institution with this principle in mind Ness Wadia College of Commerce has been using various online tools to collect students, teachers, employers, alumni and parents feedback. Due care and diligence is used while drafting the questionnaire for different stakeholders since feedback plays a vital role in the success of an institution. It is usually seen that people only give the feedback they perceive the other person comfortable taking, bearing this in mind the College has been accepting the feedback it has been receiving from all the stakeholders positively so as to ensure the stakeholders offer honest feedback. A graphical representation of the data collected is formed and a feedback report is prepared after the collection of data is done to make sense of the data, reduce the volume of information, identify significant patterns and construct a framework to lucidly communicate the essence of what the data reveals . This feedback report is then analysed by the team incharge of feedback collections and analysis. The management takes corrective measures wherever necessary based on the feedback collected. The feedback report is used in the following ways to the advantage and development of the institution: Students learning: Students form the most important part of any educational institution, hence the feedback received from the students is used to improve the students learning process. Any factors stated in the feedback which are detrimental to the students learning process is looked into for improvement. Also any suggestion to aid students learning and development is implemented with the help of available resources. Effective teaching learning: The next most important pillar of any educational institution are the teachers. By collecting the student feedback on the teaching learning process and its effectiveness, the college takes efforts to empower teachers to take steps to improve course delivery, content, and their overall teaching performance. Strengthen the infrastructure: Good infrastructure plays a vital role in the teaching learning process, hence from the feedback received from the students and teachers efforts are made by the college to ensure that the essential infrastructure development takes place to aid the students learning environment. Improve college administration: Feedback collected from the stakeholders is also used to improve the efficiency of the non teaching i.e. the administrative staff of the college. Based on the feedback received the non teaching staff is trained and upskilled from time to time to ensure smooth administration of the college. The yearly feedback collected by the college helps it to stay relevant to all its stakeholders. This process of feedback collection also helps the stakeholders of the college feel connected and involved in the institutional and self progress thereby resulting in an overall win-win situation. Ness Wadia college of commerce perceives feedback as an information which helps reduce the gap between its current performance status and its envisaged vision and mission.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year



Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	Banking, Finance and Insurance	120	57	57
PG Diploma	International Business	60	41	41
PG Diploma	Taxation Law	180	111	111
BBA	Retail Operations	30	29	29
BBA	Computer Applications	80	325	78
BCom	Nil	720	3226	700
MCom	Nil	120	450	117
BVoc	Banking, Finance and Insurance with Actuarial Studies	50	52	50
BBA	Nil	160	706	169
BBA	International Business	80	430	81
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3157	414	45	1	17

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
63	63	362	24	1	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced for establishing a better and effective relationship between student and teacher and also continuously monitors and guide students in educational and personal matter. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance. 3. To minimize

student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are divided into groups of 20-25 students. Mentors maintain and update the record. Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher.s This system has been useful in identifying slow and advanced learner ad through a careful examination of each mentors report the college has organized 'Remedial Classes' in identified topics. Types of mentoring done in our college are 1. Post Graduate Students Guidance – Regarding professional goals, selection of career and higher education etc. Also mentors are guiding them about the research and project work. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. The college has Competitive Examination Centre which guides students about various competitive examinations and induce them to pursue career in Competitive Exams. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Research Work – Regarding Do's and Don'ts in the research. How to choose the subject, how to complete the research. There are various eminent faculties available in the research centre to guide the students on various subjects. 5. Under Graduate Students Guidance:- Mentors are guiding students about various aspects of their curriculum as well as about career opportunities. Mentors are also providing guidance about practicals to the students based on their optional subjects. 6. Empowerment of Girl Students: - To empower the girl students college has set up "Vidyarthini Manch" through which various programmes and workshops are conducted to make the girl students self-dependent and self-creator. 7. Placement Centre:- College has Placement Centre through which students are placed in various organisations at various positions. The centre is continuously grooming and guiding the students about interview skills and makes them more competitive. 8. Film and Drama Association: - To improve the extra-curricular skills of the students college has Film and Drama Association through which students are able to hone their other skills and qualities. Outcomes of the system a) the attendance percentage of the students has increased. b) The number of detainment of students has decreased. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3568	42	1 : 85

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	31	32	32	19

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

PG Diploma	IB	Year	15/10/2020	10/11/2020
PG Diploma	BF	Year	15/10/2020	10/11/2020
PG Diploma	TL	Year	28/10/2020	11/11/2020
BBA	CA	Semester	23/10/2020	19/11/2020
BBA	IB	Semester	23/10/2020	19/11/2020
BBA	Nill	Semester	23/10/2020	19/11/2020
MCom	Nill	Semester	04/11/2020	19/11/2020
BCom	Nill	Year	23/10/2020	19/11/2020
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The B. Com., M. Com., BBA, BBA (IB), BBA(CA), BBA (RO) and B. Voc. (BFSI with Actuarial Studies) courses have components of the continuous internal evaluation. The B. Com. course has the Term End examination at end of the first term as the internal assessment component. All practical courses have a continuous internal assessment. The Chief Examination Officer and Examination Committee prepares the timetables for Term End Examination and completes the evaluation process with the help of teachers. Heads of the various academic departments look after the continuous internal assessment of courses belonging to their departments. Teachers are including diverse components for internal assessment such as case studies, oral examinations, PowerPoint presentations, short quizzes (having multiple choice questions and true/false questions), and short question-answer tests. Answers are discussed by showing the papers to the students and are guided for improvement in performance in the examination or test. The principal takes the review of internal evaluation at the end of each Term/Semester. The continuous evaluation of practicals is done and marks are allotted to each practical. This improves the students performance in practicals, as well as case studies are assigned as practicals so that they can prepare the report on improving report writing skills and get to know about real-life problems. M Com students have a short research project. The continuous internal evaluation of the research project is monitored by the project supervisor. Regular presentations are arranged on an assigned research topic by the project supervisor. Meetings are conducted to take the review of the results after the test or examination. Open book tests are conducted for M Com students to reduce the pressure of examination. This helps the students in multiple ways such as - using different reference books for searching the answers, it helps in channelizing thinking through application-based questions and different approaches to the one question. Special examinations are conducted for the students participating in sports, NSS, and NCC activities being conducted by the University. For B. Voc. Programme courses available with SWAYAM/NPTEL are used to blend the teaching and internal assessment. Online internal examinations are conducted using official G SUITE facility available with college. College has procured the YMARK OMR reader software to conduct object/multiple choice questions examination.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has appointed one of the faculty members as a dedicated examination officer. The college examination officer prepared the academic calendar of internal and term-end examinations and conducted all examinations as per schedule. As an affiliated college for semester-end and annual examinations, the college followed the university schedule. For B. Voc./BBA (RO) programme college examination officer prepared a schedule and it was followed.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://nwcc.mespune.org/wp-content/uploads/2021/12/POs-PSOs-COs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	Nill	781	707	90.52
Nill	MCom	Nill	90	82	91.11
Nill	BBA	Nill	203	195	96.05
Nill	BBA	IB	94	93	98.93
Nill	BBA	CA	103	102	99.02
Nill	PG Diploma	TL	120	100	83.33
Nill	PG Diploma	BF	98	92	93.87
Nill	PG Diploma	IB	32	28	87.50
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://nwcc.mespune.org/wp-content/uploads/2021/11/SSS-NAAC-2019-20\\_Ness-Wadia-College-of-Commerce.pdf](http://nwcc.mespune.org/wp-content/uploads/2021/11/SSS-NAAC-2019-20_Ness-Wadia-College-of-Commerce.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	ICSSR, New Delhi	4	1.2
Minor Projects	730	SPPU, Pune	1.9	0.95
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Panel Discussion by Alumni Entrepreneurs	Startup and Innovation Cell	09/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Nil	Nil	Nil	Nil	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Accountancy	1
Business Economics	1
Business Administration	1
Commerce	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	11	Nil
International	Commerce	1	Nil
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English and Languages	3
Statistics and Computer Applications	4
Economics	2
Commerce	13
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
Nil	Nil	Nil	2020	0	Nil	0
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	Nil
0	0	0	2020	0	0	Nil
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	53	0	0
Presented papers	5	9	0	0
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Organ Donation Awareness Programme	NSS	3	89
Election Voters Awareness Programme	NSS	3	128
Anti-Tobacco Movement Workshop	NSS	Nil	5
Yoga Day	NSS	35	220
Constitution Day	NSS	3	126
Tree Plantation Drive	NSS	3	50
Blood Donation Camp	NSS	3	100
Swachh Bharat Abhiyan	NSS, NCC	1	35
NSS Day Golden Jubilee Year Workshop	NSS and SPPU, Pune	1	10
Cleanliness Drive and Plastic Free Campus	NSS	3	150
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Street Play	First Prize	Indian Red Cross Society	15
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
River Cleanliness Drive	NSS and PMC	River Cleanliness Drive	3	100
Traffic and Safety Awareness Programme	NSS and Pune Police	Traffic and Safety Awareness Programme	1	120
Kolhapur Flood Relief Camp	NSS and SPPU, Pune	Kolhapur Flood Relief Camp	1	5
HIV Awareness Programme	NSS and Sasoon Hospital	HIV Awareness Programme	1	125
Tree Plantation	NSS and SPPU, Pune	Neem Sapling Distribution Programme	3	100
Air Pollution Awareness Programme	NSS and SPPU, pune	Air Pollution Awareness	1	4
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Bank of Maharashtra	06/01/2020	08/02/2020	45
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
RASCI	01/06/2019	On-The-Job Training	27
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4373500	4123534

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL Software	Fully	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20420	3009024	3676	389460	24096	3398484
Reference Books	7715	2419524	173	75653	7888	2495177
Journals	155	197320	76	106444	231	303764
e-Journals	24	89045	13	49350	37	138395
CD & Video	415	57507	0	0	415	57507



Weeding (hard & soft)	39014	Nil	0	Nil	39014	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	224	5	30	14	0	2	11	30	0
Added	113	2	2	2	0	1	0	20	0
Total	337	7	32	16	0	3	11	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
225500	539786	4148000	3583748

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classrooms, Laboratories and Seminar Halls: The College has well established procedures for optimum utilization of available infrastructure. The College works throughout the day to ensure availability of classrooms and laboratories. Classroom allocation is done by the timetable committee based on the number of students in each class. For maximum utilisation and to avoid overlapping of use of Seminar Halls and Conference Hall, a log book is maintained. Library: The library has adequate space and it is organized in such a way that it can be utilised optimally by students, teachers and support staff. A separate reading room is made available for the faculty members. There are two reading halls for

students. For the students reading halls facility is available up to 5:30 pm during regular working days and during examination this time is extended as per the demand of the students. Sports Facility: The utilization of sports facility is coordinated by the Director of Sports Physical Education. The College hosts various Inter-zonal and Inter-collegiate events on the sports ground. The college provides Gymnasium facility to students and faculty members. Maintenance: Campus Cleanliness -Regular cleaning, upkeep and maintenance is done by the in-house staff for all facilities. Purchase and Infrastructure Committee looks after the regular monitoring and maintenance of physical facilities and laboratory equipments. Asset verification and additional requirements are reviewed by purchase and infrastructure committee. After that the decision of purchases is taken in the Purchase and Infrastructure Committee and same forwarded for further recommendation from College Development Committee (CDC). Accordingly, the budgetary provision is made for new purchases and also for AMCs. AMCs are done for the computers-hardware and software, gadgets such as printers, photocopying machines, elevators and many more. In emergency situation, maintenance issues are resolved on call basis.

<http://nwcc.mespune.org/wp-content/uploads/2021/12/Procedures-and-policies-for-maintaining-and-utilizing-physical-1.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn and Learn	48	60069
Financial Support from Other Sources			
a) National	Earn and Learn Scheme and Various Govt. Scholarship Schemes	687	2142574
b) International	Nil	Nil	Nil
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Introduction to cyber security and Skills Development	01/10/2019	208	Nil
Certificate Course in Business Administration	20/01/2020	111	Nil
Jaykar Employability Skills Program	12/10/2019	60	Savitribai Phule Pune University
Tally and Computer Based Accounting	30/12/2019	240	Educare Institute of Learning
Data Analytics	20/01/2020	157	ATS- Quantum

Using Advanced Excel R			Learning
Personality and Soft Skills Development	21/08/2019	240	APPART
Professional Skills Development Program	21/08/2019	94	APPART
Microsoft Certification for Python	20/01/2020	38	ATS- Quantum Learning
Employability Skills Program	03/02/2020	720	Nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guest Lecture Series for IBPS	34	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
32	210	116	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	BBA	Nil	Conestoga College, Canada	BBA

2020	1	BBA	Nill	Manchester Metropolitan University, Manchester, U.K.	Masters in Sports Business Management
2020	1	BBA	Nill	Centennial college, Scarborough, Canada	PG in HRM
2020	1	BBA	Nill	Model Multiple College Janakpur, Nepal	MBA
2020	3	BBA	Nill	IIM	MBA
2020	3	B. Com.	Nill	Ness Wadia College of Commerce, Pune	PGDIB
2020	12	B. Com.	Nill	Ness Wadia College of Commerce, Pune	PGDBFI
2020	12	B. Com.	Nill	Ness Wadia College of Commerce, Pune	PGDTL
2020	75	B. Com.	Nill	Ness Wadia College of Commerce, Pune	M. Com.
2020	1	BBA	Nill	Sheridan University, Toronto, Canada	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0

No file uploaded.

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Pratiyogita	College Level	69
Golden Jubilee Debate Competition	Inter-Collegiate Pune City Level	40
Marathi Shabdotsav	College Level	50
Hockey	Inter-collegiate Pune City Zone of SPP University	192
Cricket	Inter-collegiate Pune City Zone of SPP University	384
Foot ball	Inter-collegiate Pune City Zone of SPP University	640
Basketball	Inter-collegiate Pune City Zone of SPP University	320
Infinity - Inter - Collegiate Sports and Cultural Fest	Pune City Level	315
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#### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	Nill	Nil
2019	Nil	National	Nill	Nill	Nill	Nil
2020	Nil	Internat ional	Nill	Nill	Nill	Nil
2020	Nil	Internat ional	Nill	Nill	Nill	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Maharashtra State University Act 2016 was implemented from Academic Year 2016-17. But it is not fully implemented yet. Hence regular Students Council is not constituted for the past few years. Considering the importance of the students participation in various co-curricular and extracurricular activities, student volunteers are appointed on various academic associations such as Samata Mandal, English Association, NCC, NSS, Startup and Innovation Cell, Debating Association, International Business Association, Youth RedCross Unit, Foreign Students Association, Drama and Film Association, Yoga Association, etc. Annual Cultural and Sports Festival Infinity is totally organized and managed by students under the guidance of teacher mentors. While organizing various co-curricular and extracurricular activities student volunteers are

appointed. In this way, the College ensures the students representation of the all-pervasive type. The students get the benefit of learning collective leadership skills while working in the above-mentioned associations and organizing committees, under the guidance of teacher mentors.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participative Management: - 1. The parent body of the college, Modern Education Society (MES) is instrumental in imparting diversified education for last 9 decades. At present, under the able leadership of noted industrialist and philanthropist Mr. Nusli Wadia as a chairman of MES and with the able assistance and visionary foresight of other trustees, who represent teachers, academicians and entrepreneurs, college is taking ahead the baton of education for the spread of light in the field of Business, Commerce and Management. Board of Trustees (BOT), Monitoring and Development Committee (MDC), College Development Committee (CDC), IQAC, Committee of Heads of Departments, individual departments constitute hierarchical structure for the decision making process. Various committees (statutory and non-statutory) such as infrastructure, purchase, grievance, gymkhana etc. are formed to initiate the activities and the formal approval will be taken by higher bodies. Long term policies and strategies are also initiated at the level of BOT for the benefit of stakeholders. 2. College had hosted a National Conference on Changing Paradigms in Commerce and Business Education and entire event was organized with the help of faculty members under the guidance of higher management. The Conference was conducted successfully because of participation from various stakeholders like faculties, office staff, students, industry professionals and other support staff. The theme and conference tracks were decided after staff meeting where various topics were suggested. The idea of the conference was thoroughly discussed in the heads of the Department meeting and other committees. Every faculty contributed in suggesting various topics. Thereafter various committees were formed and responsibilities were given to the concerned staff members. Apex committee was constantly encouraging and guiding the all other committees formed for the purpose. Periodic review meetings for different committees were conducted to assess the progress of work that was outlined earlier. Student volunteers were also appointed and they played a important role during the conduct of the Conference. 3. Management had motivated each department to conduct or organize guest lecture series, seminars and workshops. IQAC organized two National Level Webinars for teaching faculty.

Decentralization: - In order to facilitate better management, the college has

appointed HoDs for Accountancy, Business Law, Business Economics, Mathematics and Statistics, Marketing, Business Administration, Business Practices, Banking and Finance, English and other Languages, Sports, Library, Cost and works Accounting, and coordinators for BBA, BBA (International Business), BBA (Computer Applications), B. Voc. (Banking, Finance and Insurance with Actuarial Studies (BFIAS)) and BBA (Retail Operations). All HoDs are responsible for the academic enrichment, execution of programmes, effective teaching-learning process of respective departments. They are empowered to take decisions regarding introduction of new value added courses and other academic activities which would enhance overall employability and entrepreneurial skills of the students. Moreover, various student support and progression activities are designed and executed through various students associations. These associations are headed by the teacher-Mentor assisted by student coordinator for the smooth conduct of various activities. Decentralization of powers have been reflected and passed on to the level of students through such mechanism.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>Admission process for all programmes is carried out as per the merit and reservation policies framed by the Government of Maharashtra and Savitribai Phule Pune University. A comprehensive prospectus is prepared by the college and it is displayed on the college website. Moreover, the detail information of admission procedure of the various programmes is displayed on the College Website through notifications and notice boards in the college premises . 1) A selection criteria for admission to the undergraduate and post-graduate courses is as follows: a. Online and Offline applications are invited from candidates. b. After receiving applications, as per directives of Government of Maharashtra and Savitribai Phule University, the merit lists are prepared on the basis of merit at the previous qualifying examination. c. The merit lists are displayed on the College Website and Notice Board for the information of students. d. Counselling rounds are conducted on the basis of merit lists for admission of students to all undergraduate and post graduate programmes. 2) For Ph. D. Degree programme, PG Admission Section of Savitribai Phule Pune University conducts the procedure for the selection of candidates as per the UGC</p>

Regulations and a list of selected candidates is communicated to the College Research Centre. The College Research Committee, thereafter, allots the research guide as per norms and research interest of the research scholar.

Industry Interaction / Collaboration

The College has interactions and associations with the industries over a long period of time. In the light of fast changing industrial environment and technological developments across the globe, it is imperative for the College to strengthen the networking and association with industries and their associations, chambers etc. to face the emerging challenges. Further, the College placement cell along with the Training and Placement Officer takes initiative to bridge the gap between industry and academia. Through such collaborations with industries, college tries to give industrial exposure, internships, apprenticeship to the students community.

Library, ICT and Physical Infrastructure / Instrumentation

As a quality improvement and assurance initiative the Library takes the decisions of purchases of books, CDs, furniture and gadgets etc. through the Library Committee. The Committee is instrumental to gather suggestions, take decisions and to aims to become knowledge resource center. The annual planning meetings take care of the augmentation, enhancement and quality maintenance of all the physical infrastructural facilities, instruments and ICT equipments. Increasing number of ICT enabled services to students, well equipped Computer laboratories and provision of Overhead Projectors in some class rooms along with the required safety measures and renovations of all such facilities is the result of necessary planning and strategy.

Examination and Evaluation

The College has constituted an Examination Committee headed by the College Examination Officer. Internal Senior Supervisors are appointed for internal and external examinations. The Examination Committee ensures smooth and fair conduct of examinations. The periodic meetings of the Examination Committee are conducted for planning, review and corrective actions. A mechanism of Central Assessment Program



is adapted maintained to meet the timelines at University level. Faculty members were encouraged to participate in the same. System of photocopy, revaluation and verification of answer sheets is functioning at university level. Various initiatives are taken for the continuous improvement of the system. Students are guided to take the benefits of this system at university and College level. Special assistance is provided for differently-able students. Special exam is conducted for NSS, NCC and Sports students who participate in University, State, National and International level events held during regular examinations.

Curriculum Development

As an affiliated college to the university, the curriculum developed by Savitribai Phule Pune University is required to be followed. College takes endeavor to motivate teachers to participate in curriculum development initiatives taken by the university. Accordingly many of the faculty members from college, in the capacity of either member of faculty of commerce (SPPU) or member of board of studies (SPPU) or member of syllabus framing committees (SPPU), contribute extensively to the curriculum development. College also encourages teachers to participate in the curricular development workshops (Syllabus Restructuring). In this regard, faculty members of college have also participated in various workshops on curricular development organized by other colleges and shared their valuable inputs. During this academic year college introduced degree programme BBA in Retail Operations. As per the university norms, the said programme is autonomous and the curriculum of the same has been developed by college. For this purpose college constituted syllabus framing committee consisting of experts from industry and academia. Furthermore college developed the curriculum of Semester III and IV of B. Voc. (BFSI) with inputs from various experts from industry and academia.

Teaching and Learning

Academic calendars, teaching plans, timetables and other activities are planned well in advance. Teachers are appointed as per the available workload. Experiential learning is

facilitated through various industrial visits. This year industrial visits to Dynamic Logistics Pvt. Ltd, Maval Dairy Farmers Services Producer Company Limited, Chitale Bandhu Mithaiwale, Katraj Dairy - Pune Zilha Sahakari Dudh Utpadak Sangh Maryadit, and Sunshine Agro Tech were organized. Visit to Bombay Stock Exchange (BSE) and RBI museum at Mumbai was the great learning experience for the students. B.Voc. Students completed their internship in various branches of Bank of Maharashtra in Pune and BBA (RO) students pursue their apprenticeship in McDonald outlets in Pune to get hands on experience in retail sector. Teaching-learning process was made impactful with guest lectures and workshops. In order to sensitize students on contemporary issues, Skill Development Programmes were organized in the college especially on the subject of Human Rights and Cyber Security for the PG students.

Research and Development

In order to strengthen the research culture in the College and to provide the Ph.D. research facilities, the College has independent Research Centre. The Centre tries to inculcate the research aptitude among the undergraduate and postgraduate students by creating the conducive research ecosystem, which includes one to one guidance by Research Head to aspiring Research Scholars. Various seminars, workshops, expert lectures etc. are organized. Faculty members are also motivated to write research articles in UGC approved/peer reviewed journals and efforts are taken to give them exposure of the national and international research institutes. Faculty members are encouraged to undertake research assignment and become Ph. D. research guide. Associate guideship is also granted to the faculty members from other colleges/institutes. Academic and research Cell is instrumental in inculcating research skills among the students. In all 16 Ph. D. Guides are associated with the Ph.D. Centre of the College.

Human Resource Management

Appointments of Teaching and Non teaching Staff are done through prescribed selection procedures following the eligibility criteria,

rules and regulations of the affiliating university and Government of Maharashtra, so as to get quality human resource for teaching and administrative tasks. So as to keep the human resource competitive and contemporary, the College organizes various programs in the form of FDPs, workshops, seminars, interactive sessions, and motivational speeches for up-gradation and for better exposure to new concepts and technologies. The staff is also encouraged to participate in such programmes organized by the other institutes. Teachers are encouraged to enhance their academic and research skills through participation various programmes such as orientation programmes, refresher courses, national/international conferences etc. Performance of staff is regularly monitored through self appraisal process and other mechanisms and accordingly they are duly promoted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	All the information related to admissions is made available on the College website. Important notices related to admission procedure, merit list, etc. is made available on the college website. The admission procedure is executed through the Vridhhi ERP software and their portal. All sorts of official communication for all stakeholders is put on college website.
Planning and Development	Notices regarding Academic and other activities are widely circulated through college website and necessary intimations are also given to the students through SMS, social media platforms such as WhatsApp. The reports of all academic and other activities are collected through emails and google drives. The reports of all such activities are made available to the concern staff and stake holders. Various Committees are formed for the purpose of Academic, Student Support and Progression, Co-Curricular and Extracurricular activities. The committee heads seek the direction from IQAC and the office bearers through the e-governance mechanism, which includes various e-platforms such as the College

website, email, bulk SMS facility and various official Whatsapp groups. Along with the academic and other activities, planning, appropriate budgetary provisions are made and administrative staff handles it by using Tally ERP system. Communication with various government bodies, university, higher management and other stake holders is being made through emails, whatsapp groups, college website etc.

Administration

The College extensively uses e-governance facilities for the efficient administration. Biometric system is incorporated to monitor the attendance of the college staff and attendance of students working under the Earn and Learn Scheme. Students and staff receive all sorts of notices through WhatsApp groups, SMS, emails and College website. Admission process is carried out by using Vriddhi ERP Software. In addition to this, e-mail and SMS services are now widely used as the official mode of communication to all the stakeholders, vendors and academic institutions. Even affiliating University encouraged the stake holders including teaching staff and students to use online systems for the purpose of communication, examination related activities, updating teachers' profiles etc.

Finance and Accounts

The staff of the accounting and finance department works with Tally ERP 9 system for efficient handling of payroll and accounting. Similar systems are used for GST transactions, TDS, Professional Tax, Public Finance Management System (PFMS), etc. The appropriate mechanism is used to share the budgetary provisions to different departments with the help of e-governance system. E-communication has been used effectively to comply the statutory and internal auditing processes wherever required.

Examination

Under the guidance of the College Examination Officer (CEO), all the examination related works are executed with the help of e-governance. Announcement of examination time tables, notices, examination application forms, question paper setting procedure, receiving of the university question papers and hall tickets electronically. In house

printing of the question papers, making of seating arrangements, preparation of supervisors' list, marks entries after assessment of answer papers, preparation of the results, declaration of the results through website, applications for the revaluation, printing of the marks statements, etc. are the works executed essentially through the e-governance mechanism which includes the use of various softwares, portals, websites, etc. Due to pandemic situation college has adopted and executed online examinations of various programmes.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Deepa Dani	One Day Workshop on Implementation of CBCS	Nill	300
2019	Ms. Rupali Deshmukh	One Day Workshop on Implementation of CBCS	Nill	300
2019	Ms. Ashwini Waghmare	One Day Workshop on Implementation of CBCS	Nill	200
2019	Ms. Seema Purandare	One Day Workshop on Implementation of CBCS	Nill	200
2019	Dr. D. V. Wayal	One Day Workshop on Implementation of CBCS	Nill	300
2019	Mr. P. L. Kamathe	National Seminar on Smart Digital Tools for Modern Library and Information Professionals	Nill	650
2019	Mr. M. S. Thakur	National Seminar on Smart Digital Tools for Modern Library	Nill	500

		and Information Professionals		
2019	Dr. M. K. Sanap	National Seminar on Innovation and Best Practices in Higher Education	Nil	1350
2019	Dr. P. N. Chaudhary	National Seminar on Innovation and Best Practices in Higher Education	Nil	1000
2019	Dr. R. B. Sonawane	One Day State Level Workshop on New AQAR Methodology	Nil	1150
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Tally Aspire Training Programme	18/11/2019	27/11/2019	Nil	18
2020	National Webinar on Development of MOOCs and E-Content Development	Nil	15/05/2020	15/05/2020	173	Nil
2020	Online FDP on Contemporary Trends in Commerce	Nil	18/05/2020	22/05/2020	203	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online FDP on	30	18/05/2020	22/05/2020	5

Contemporary Trends in Commerce				
Faculty Development Programme	1	03/07/2019	12/07/2019	7
Online Refresher Course	2	01/11/2019	16/02/2020	84
Faculty Development Programme	1	11/05/2020	15/05/2020	5
National Webinar on Development of MOOCs	30	15/05/2020	15/05/2020	1
Online FDP on Research Methodology	1	29/05/2020	31/05/2020	3
National Faculty Development Programme and Online Training on Moodle Learning Management System	1	20/04/2020	25/04/2020	6
One Week Faculty Development Programme on NAAC Assessment and Accreditation	3	21/05/2020	26/05/2020	6
Faculty Development Programme in Learning Management System	2	20/09/2019	20/09/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Modern Education Employees Credit	1. Modern Education Employees Credit	1. Facility to students to pay fees in

Cooperative Society -recommendations for loans and facility of repayment through salary deduction. 2. Prompt submission of medical reimbursement and other welfare proposals of the staff to the State Government. 3. Provision for Tea is made available for all the staff members. 4. Bank, Post Office, Canteen, and Residential Doctor are available on campus. 5. R. O. drinking water facility is available on campus. 6. Felicitation of staff on their achievements. 7. Gymnasium facility is available.

Cooperative Society-recommendations for loans and facility of repayment through salary deduction. 2. Prompt submission of medical reimbursement and other welfare proposals of the staff to the State Government. 3. Provision for Tea is made available for all the staff members. 4. Bank, Post Office, Canteen, and Residential Doctor are available on campus. 5. R. O. drinking water facility is available on campus. 6. Felicitation of staff on their achievements. 7. Free Uniforms. 8. Gymnasium facility is available.

instalments for economically weaker students. 2. Recommendation for various Government Scholarships. 3. Bank, Post Office, Canteen, and Residential Doctor are available on campus. 4. R. O. drinking water facility is available on campus. 5. Recommendations for Railway and Bus concessions to students. 6. First aid medical assistance in case of requirements. 7. Students' Consumer Cooperative Society and Store. 8. Gymnasium facility is available.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit is a an important activity for regulating the financial activities of college. Internal and statutory financial audit are conducted regularly. Audit work is assigned to the certified auditor firm. It is conducted as per the instructions of management of the institution. Management appoints the auditor. The auditor inspects all financial entries related to all financial transactions during the financial year and prepares the audit report and submits it to concerned government offices and charitable commissioner. However, the external audit is not conducted regularly. External audit is conducted by Joint Director or Auditor General (Audit) Mumbai. Government officials can conduct an external audit if they feel the need to do so.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	MES and Principal
Administrative	No	Null	Yes	MES and



## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

## 6.5.3 – Development programmes for support staff (at least three)

1. Playground and Gymnasium are made available for physical fitness of the faculty. 2. Free internet services as well as Desktops / Laptops are provided to teaching staff for their teaching and research work. 3. For the welfare of employees, parent body of a college i.e. Modern Education society has motivated its staff members to establish "Modern Education Society's Colleges Employees Co-Operative Credit Society" for the benefit of the staff and it is functioning effectively. 4. College encourages the non-teaching staffs to participate in Inter Collegiate Sports Competition. 5. College provides uniforms to all peon.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Started three year apprenticeship embedded skill based degree programme BBA in Retail Operations. 2. Established Start-up and Innovation Cell. 3. Conducted National Webinar on Development of MOOCs. 4. Conducted National Level online Faculty Development Programme on Contemporary Trends in Commerce

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Organized Late Prin. Dr. B.S. Bhanage Memorial National seminar on Changing Paradigms in Commerce and Business Education	10/12/2019	28/02/2020	29/02/2020	110
2020	National Level online Faculty Development Programme on Contemporary Trends in Commerce	16/04/2020	18/05/2020	22/05/2020	200
2020	National Webinar on Development	16/04/2020	15/05/2020	15/05/2020	177

of MOOCs

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nirbhay Kanya Abhiyan	17/01/2020	17/01/2020	116	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Tree plantation drive was organized by NSS and NCC units at Wagholi Campus of Modern Education Society on 21st Sep 2019. 2. Road Safety awareness drive was organized by NSS Unit on 24th Sep 2019. 3. River Cleanliness drive was organized by NSS Unit on 2nd Oct 2019. 4. Environmental Awareness Association organized 'Green Fest2020 - Art for a Cause' on January 22-23, 2020, which created a platform where students gave a message on environment protection through various forms of art.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	5	Nil	03/01/2020	5	Industrial Visits	Explore various industries and understand fun	600

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	15/06/2019	A Code of Conduct that will inculcate and protect the core values of the College in order to foster the scholarly and civic development of its students, teachers, employees and all stakeholders is necessary to create a safe and secure learning environment and to protect the people, properties and processes that support the institution and its mission. The Code of Conduct of the College outlines the rules and regulations to be followed by teaching and non-teaching staff, heads of the department, students, College Development Committee, College Examination Officer, Principal and Vice-Principal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	220
Sangli-Kolhapur Flood Relief Camp	22/08/2019	28/08/2019	6
Plastic Free Campus Drive	01/10/2019	01/10/2019	150
River Cleanliness Drive	02/10/2019	02/10/2019	100
Constitution Day	26/11/2019	26/11/2019	126
Organ Donation Awareness Program	14/12/2019	14/12/2019	89

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environmental Awareness Association conducted an Environmental Poetry Competition on 22nd January 2020. Students presented poems related to the topic of environmental protection written by them. Total 57 students participated.

Environmental Awareness Association conducted an Essay Writing on the topic "Water Conservation". . Total 51 students participated.

Environmental Awareness Association conducted a Poster Making Competition on Global Warming. The outcome was a colorful and illuminating display of posters on the many possible impacts of the problem and measures to curtail the problem . Total 23 students participated in the event.

A tree plantation drive: - During the first week of July college conducted tree plantation drive to increase the green cover on the campus.

College allowed Serum Institute of India to install garbage bins to collect wet and dry garbage as a part of Adar Poonawala Clean City initiative.

Environmental Awareness Association conducted an Environmental Drama Competition on 22nd January 2020. Groups and mono acts enacted shorts plays on environmental protection issues and awareness. Total 58 students participated.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: - Establishment of the Startup and Innovation Cell  
Objectives: - 1. To ignite, nurture and develop the spirit of enterprise among students while creating and building a startup ecosystem 2. To provide students with a platform to interact with aspiring and existing entrepreneurs and mentors. 3. To carry out initiatives like interactive talks/sessions, workshops and competitions. 4. To encourage students to convert their ideas into successful business ventures. The Context The Government of India's thrust on Atmanirbhar Bharat, Make in India and the Startup India Mission are the backdrop for the establishment of the CIIE at the SPPU, Pune. As a College imparting Business Education the establishment of this Cell is an effort to contribute towards the development of Indias entrepreneurial ecosystem by creating awareness about the possibilities of self-employment. Through the activities of the Cell the College endeavours to nurture the spirit of enterprise in our students and expose them to the idea of starting up. The Cell provides students with a platform to interact with entrepreneurs through workshops, visits, panel discussions, contests, etc. Students are provided with information and exposure to various aspects of entrepreneurship and the startup ecosystem. The Practice: - The Startup and Innovation Cell chalked out its activities for the year according to CIIIE, SPPU guidelines. A core committee of students aided by enthusiastic volunteers supported the coordinator in the conduct of the Cell's activities. Workshops on Business Model Canvas, Entrepreneurial Mindset, Creative Thinking and Business Idea Development and Launching a Startup were conducted. A Workshop under the aegis of the Young Entrepreneur Programme of deAsra Foundation was organized in association with the Department of Business Practices of the College. Panel discussions and plenary sessions with entrepreneurs were held. A number of entrepreneurs and startup founders were invited to share their ideas, insights and experiences with students and faculty members. Visits to business establishments were organized and this helped students to get a first hand view of how a business is run and gave them the opportunity to interact with business owners and employees to understand their perspectives. According to guidelines of SPPU for the year 2019-2020, the IPR (Intellectual Property Rights) Cell, Social Entrepreneurship Cell and Industry Interaction Cell were constituted under this Cell. An Entrepreneurship Book Club has been formed to meet once a month and



respective industries. It is important to embed the competencies required for specific job roles in the higher education system for creating employable graduates.. Ness Wadia College of Commerce, Pune has been nominated by the Ministry of Human Resource Development, Government of India, as one of the few institutions in India to initiate the BBA in Retail Operations. This was the pilot project across the country initiated to check the feasibility of apprenticeship embedded program. The Practice: - Ness Wadia College of Commerce, Pune has been nominated by the Ministry of Human Resource Development, Government of India, as one of the few institutions in India to initiate the BBA in Retail Operations. The BBA in Retail Operations runs in collaboration and support with Retail Association's Skill Council of India - RASCI (Skill India, National Skill Development Corporation, Ministry of HRD, Government of India), McDonald, a training/industry partner, and Savitribai Phule Pune University, Pune (SPPU). The BBA Program in Retail Operations shall be for three years consisting of six semesters and is a judicious mix of skills relating to general education (theory component) and professional education (skill component) on a credit-based system. It offers a direct gateway to an industry with mandatory practical exposure in the retail store. Students selected for the program will get a stipend from industry partners right from the beginning of the program. This apprenticeship embedded program is designed in a way that students not only get theoretical knowledge but practical knowledge too. Students acquire theoretical knowledge in the college for three days in a week and practical knowledge (On the Job Training-OJT) at the industry partner's workplace for three days in a week. The successful students will be awarded the Degree in both Skills and General education components of the Curriculum by Savitribai Phule Pune University, Pune. Evidence of Success: - Apprenticeship Embedded Program focuses on universities and colleges providing undergraduate studies which would also incorporate specific job roles along with broad based general education. This would enable the graduates to make a meaningful participation in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate Knowledge. The program was well received by the students since it provides real time practical learning along with general education. It has also impressed students because students get Three years experience certificate along with a Bachelor degree. Problems encountered and Resources Required: - 1. Training components given by Training Partner and Sector Skill Councils were not matching. 2. Training partners focus on revenue generation rather than imparting training to students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://nwcc.mespune.org/wp-content/uploads/2021/12/Best-Practices-2019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Skill Based Education to Boost Employment and Entrepreneurship:** - In keeping with its mission to provide quality education and driven by its objective of engineering social transformation through education, Ness WADia College of Commerce has introduced and is successfully running 2 Skill Based apprenticeship embedded courses, namely BBA RO and B.Voc. Ours is the only College in Maharashtra to offer such programs. Both programs are Apprenticeship embedded Courses imparting education at the undergraduate level and provide real time practical learning along with general education. At the end of the program students receive a Three years experience certificate along with their Bachelors degree. This unique feature enables students to gain on the job training and work experience while they study thereby enhancing their

employability and has attracted students towards these programs. As pilot projects with many operational difficulties, the College had to put in many efforts to sustain the programs and help students gain practical knowledge through on the job training (OJT). Students are developing confidence, gaining knowledge required by the industry. This would enable students to make a meaningful contribution in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge.

Provide the weblink of the institution

<http://nwcc.mespune.org/wp-content/uploads/2021/12/Institutional-Distinctiveness-2019-20.pdf>

### **8.Future Plans of Actions for Next Academic Year**

To Complete the re-accreditation process for 3rd cycle by NAAC, Bangalore. To plan for online teaching-learning in the academic year 2020-21 keeping in mind the pandemic situation. The pandemic demands a shift towards online learning hence the College needs to prepare for the same. To train teaching staff and equip them with requisite knowledge and skills to carry out online teaching-learning. Training of Staff in the use of online teaching platforms like Google Classroom must be undertaken. This will aid the creation of digital classrooms and the conduct of online assessment and evaluation. To digitize the administrative processes relating to admission, fee payment and examination work in order to eliminate the need for students to visit the College personally for these purposes and to move towards a paperless system for these processes. To ensure the provision of all facilities in the College to meet Covid-19 protocols set out by the government from time to time. This is necessary to create a healthy and safe working environment for all. To enforce Covid-19 protocols and ensure adherence to the same. To organize all co-curricular and extra-curricular activities for 2020-2021 in the online mode. This will enable the College to keep its students engaged and ensure that activities proceed in an uninterrupted manner. To organize placement drives and facilitate students in seeking suitable job and internship opportunities. One of the primary concerns of all in this situation is "employment" and placement cell activities must work towards securing suitable placement and internship opportunities. To encourage students to develop an entrepreneurial mindset and approach. Through the conduct of activities under the Startup and Innovation Cell of the College efforts in this direction would be made. To encourage students and faculty members to carry out more research. To enhance library facilities through the provision of more books and e-books. To strengthen infrastructure in general and for online administrative and teaching processes in particular.