

**Application Format for
Research Associate to be Appointed
Purely on Temporary Basis for ICSSR
Minor Research Project at Ness Wadia
College of Commerce, Pune.**

Affix recent
passport size
photograph
duly signed by the
applicant

**APPLICATION FOR THE POST OF
RESEARCH ASSOCIATE**

1. **Candidate Name (in block letters) :**
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2. **Father's Name :**
.....
3. **Mother's Name :**
.....
4. **Husband's Name**
(In case of Married female candidate):
.....
5. **Date of Birth (DD/MM/YYYY) :**
.....
6. **Age as on closing date :**
.....
7. **Nationality :**
.....
8. **Gender :**
.....
9. **Category (UR/OBC/SC/ST/PwD) :**
.....
10. **Mark of Visible Identification :**
.....

11. Identity Proof Details :

.....

12. Address for communication :

.....

.....

.....

..... **Pin Code:**

.....

13. Permanent Address :

.....

14. E-Mail ID :

.....

15. Telephone/Mobile No. :

.....

16. Educational Qualification:

Sr. No	Exams Passed	Board / University	Year	Division	Percentage (%)	Subject

(Please attach self-attested copies of Mark Sheets and Certificates etc.)

**17. Details of Professional/
Technical Educational Qualification:**

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18. Work Experience:

Sr. No.	Name of organization with address	Post held & Pay Scale	From	To	Experience			Nature of duties (attach experience Certificate)	Whether regular/ ad-hoc/Full time/Part time
					No. of Years	Months	Total		

(Please use extra sheets if required)

19. Languages Known :

20. Whether qualified UGC- : YES..... NO.....

NET/SLET Whether : YES..... NO.....

qualified NET with JRF

If yes, give details :

21. Please provide details of research Project undertaken (if any):

22. Academic Awards (if any) :

23. Name, Address, Phone No. & Email-ids of two references who are familiar with you but not related to you:

S.No	Name	Address	Phone No.	Email ID
1.				
2.				

24. DECLARATION:

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.

(Signature of the applicant)

Name: _____

Place

e

Date

:

General Instruction for Research Associate to be Appointed Purely on Temporary Basis for ICSSR Minor Research Project at Ness Wadia College of Commerce, Pune

Name of the Post: Research Associate(One Post-Temporary for four months)

Qualifications and Experience:

1. A Post Graduate degree with at least 55% marks or its equivalent grade in any Social Science discipline from a recognized university.
2. Three years' experience as Researcher/ Research Associate/ Research Associate or Research Administrator in an academic institute/ research organization of repute.

Age Limit:

Preferably up to 35 years.

Expectations from the candidate

The main job of Research Associate is to assist the Research Project

GENERAL TERMS & CONDITIONS

1. The prescribed qualifications are the minimum and mere possession and fulfilment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview.
2. Application must be neatly typewritten on A-4 size paper in the prescribed form.
3. One recent passport size photograph should be pasted on the top right-hand corner of the application. Application without photograph will be treated as incomplete application.
4. An email of application should be sent to 'vhankatepb1@gmail.com' with **"APPLICATION FOR THE POST OF RESEARCH ASSOCIATE"** to be typed in the **Subject Line** of an email
5. The candidates short-listed for interview will be informed through an e-mail as well as notified in the ICSSR's website.
6. Original certificates should be produced only at the time of interview/test. However, attested photocopies of testimonials may also be attached with the application in support of their educational qualifications and experience etc.
7. Applications received after expiry of the prescribed period and/or found to be incomplete in any manner or not submitted in prescribed format will not be entertained.

8. The decision of the Project Director in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
